



## Hong Kong Institute of Arbitrators

### Membership Application Form

For Office Use Only

Membership No. \_\_\_\_\_

Thank you for applying to join the HKI Arb. Please email your completed form to [enquiry@hkiarb.org.hk](mailto:enquiry@hkiarb.org.hk) or return to:

Room 308, 3/F, West Wing, Justice Place, 11 Ice House Street, Central, Hong Kong

Tel: (852) 2311 0533

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Application for Membership:  Fellow /  Associate

#### Part 1: Personal Particulars

Title:  Mr  Mrs  Miss  Ms  Other (please specify) \_\_\_\_\_

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

Name in Chinese (if applicable): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Email: \_\_\_\_\_

Do you wish to receive circulars by e-mail? Yes / No (\* Please delete as appropriate)

**Part 2: Profession or Occupation**

**(Principal profession or occupation in which you are engaged and present position or appointment)**

Name of Employer: \_\_\_\_\_

Present Position: \_\_\_\_\_

**Part 3: Qualifications (arbitration / academic / professional)**

*Please provide photocopies of certificates*

<b>Arbitration / Academic / Professional Qualifications</b>		
<b>Name of University/Institutions</b>	<b>Details of Qualification</b>	<b>Date Obtained (DD/MM/YY)</b>

**Part 4: Arbitration Experience**

(Please give details of your experience during the last 5 years in the field of arbitration and ANY other relevant information e.g., as arbitrator, as expert witness, as advocate, as representative of parties, conferences/seminars/courses attended and other adjudication, conciliation and mediation experience. In the case of arbitrator, please indicate the number of awards published by you in the last 5 years. Use additional sheet of paper if necessary.)

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**Part 5: Nomination**

We, the undersigned, from personal knowledge or careful enquiry, recommend that the applicant is in every respect worthy of admission as a \*Fellow/Associate of the Hong Kong Institute of Arbitrators and propose him/her to the Council as a proper person to be admitted into the Institute. Signature of two proposers (at least one should be a \*Fellow/Associate of the Hong Kong Institute of Arbitrators or the Chartered Institute of Arbitrators while the other should be member of any professional institution). Please complete all details required.

\*Please delete as appropriate

Name in full	Name of Organization	Job Title or Position	Tel No	Grade of Membership and Institute	Signature

## Part 6: Declaration

I, the undersigned, now applying for election to **\*Fellow / Associate** of the Hong Kong Institute of Arbitrators, do hereby undertake, in the event of my admission, to abide by the Constitution and Bye-Laws of the Institute, as they now exist, or as they may hereafter be altered, amended or enlarged.

*\*Please delete as appropriate*

I further declare that all particulars given in this application are true and correct.

I hereby consent to my personal data provided with this application being used to send me information on seminars, workshops, conferences, other related activities, as well as other services and benefits provided or endorsed by the Hong Kong Institute of Arbitrators, the Hong Kong International Arbitration Centre, and/or their affiliated organizations.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## Part 7: Personal Information Collection

Personal information provided will be used only for the purposes of processing the application and communicating with the participants on matters relating to the event and/or related events of the Institute.

If you do not wish your personal data to be used for receiving information as stated in the Declaration above, please delete the 3rd paragraph of the Declaration and send a written request not to use your personal data to [enquiry@hkiarb.org.hk](mailto:enquiry@hkiarb.org.hk).

## Part 8: Methods of Payment

Entrance fee HK\$500

*Plus:*

Annual subscription HK\$1,500 (Fellow) or HK\$1,000 (Associate)

### Bank transfer/telegraphic transfer

If you wish to pay by bank transfer or telegraphic transfer, please email the receipt to [enquiry@hkiarb.org.hk](mailto:enquiry@hkiarb.org.hk) and quote your name and membership number in the reference.

#### HKI Arb Bank Details

Account No: 511-768921-001  
Name: Hong Kong Institute of Arbitrators  
Bank: HSBC (1 Queen's Road Central, Hong Kong)  
Swift Code: HSBC HK HHH KH

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### Cheque

Please make your cheque payable to "Hong Kong Institute of Arbitrators".

Please write your name on the reverse of the cheque and send it to our office at:

Room 308, 3/F  
West Wing, Justice Place  
11 Ice House Street  
Central, Hong Kong

The cheque of unsuccessful applicants will be returned.